

Meridian Rural Fire Protection District

33 E. Broadway, Suite 210 - Meridian, Idaho 83642

Meeting Minutes – October 14, 2024

Call to Order:

The Meridian Rural Fire Protection District monthly meeting for October 14, 2024 was called to order at 4:00 p.m. by Commissioner Ward. Roll call was taken.

Roll Call:

Attendees: Commissioner Marv Ward, Commissioner Derrick Shannon, Commissioner Randy Howell, MRFPD Legal Counsel John Fitzgerald, MFD Deputy Chief Charlie Butterfield. Meridian City Council Representative Liz Strader. MFD Chief Kris Blume not in attendance.

Approval of Agenda for the October 14, 2024 MRFPD Monthly Meeting:

Motion was made and seconded to approve the meeting agenda. Agenda approved. Commissioner Ward made motion and Commissioner Shannon seconded. Motion approved.

Approval of the Minutes for the September 9, 2024 MRFPD Annual Budget/Monthly Meeting: Motion made by Commissioner Ward to approve meeting minutes, Commissioner Shannon seconded. Meeting minutes approved.

Treasurer's Report- Provided by Commissioner Howell:

- Approve and pay bills as follows:
 - Check #5539, Fire Code Consultants Northwest, \$5,556.69 Fire Plan Review Fee's, MRFD_Sept_2024
 - Check #5540, John O. Fitzgerald, \$951.26, General Legal Work, Invoice #2024-10
 - Check #5541, Judy Gerhart, \$200.00, Kenny Bowers Retirement Brick, Check #120

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- Check #5542, Randy Howell, \$300.00, Kenny Bowers Retirement Gift Card Reimbursement, Receipt Submitted.
 - Total of \$7,007.95 checks paid out this month
- Motion made by Commissioner Howell to accept and pay stated bills. Commissioner Shannon seconded. Motion passed.
- LGIP \$7,474,242.94 balance
- US Bank \$32,743.80 balance
- Current net cash position is currently \$7,506,986.74
- US Bank Statement- August 2024 Received and Reconciled.
- LGIP Statement- September 2024 Received and Reconciled.
- No invoice for the month from the City of Meridian. Randy following up with city finance.
- Commissioner Howell Reported and updated check #'s assigned in last months report were incorrect.
 - Check #5535, Bank Account Corporation, \$117.39, New Check Order, Accounting and Payroll
 - Check #5536, City of Meridian, \$117,163.64, July 2024 ABC Budgets, Invoice #3074
 - Check #5537, Kathleen Roma & Associates, \$155.00, Accounting and Payroll Services, Invoice #76283
 - Check #5538, State Insurance Fund, \$119.00, Workers Comp Insurance, Statement #28892442
- Commissioner Howell made motion to accept the revised the financial statement for September and the addition of new check for check

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ordering from Bank Account Corporation in the amount of \$117.39.
Commissioner Ward seconded. Motion Passed.

Old Business:

- Watertower property discussion. Commissioner Ward presented that the lots need additional/new weed abatement treatment. Commissioner Howell has scheduled Ada County Weed Control to treat the lots again. Lots were also mowed previously and weeds grew back. Commissioner Howell investigating new alternative applications.
- Deployment dates of new water tender and refurbished truck. Deputy Chief Butterfield provided response/update. Both apparatus fully operation and running calls. Water Tender is located and station #2 completely outfitted with personnel have been trained. Feedback from crew has been exceptional. Brush Truck in service at station #8. The crews love the apparatus.
- Approve sale of old MRFPD Water Tender to Boise Fire Department for \$100,000.00. Commissioner Howell to complete sale form from City of Boise. Form is part of the grant process for approval. Legal counsel agreed the sale can proceed without issue since grant has already been approved. Commissioner Howell made motion to approve sale of apparatus for \$100,000.00. Commissioner Howell made motion to sell old 2001 International water tender to City of Boise for \$100,000.00. Commissioner Howell is authorized to turn over title to City of Boise upon receipt of check for \$100,000.00. Commissioner Ward seconded motion. Motion passed.
- Sale and deposal of old MRFPD Chevrolet pickup used by the training division. Received check for \$2,000.00 from independent buyer with check made payable to Meridian Firefighter Burnout Fund. Legal Counsel John Fitzgerald asked that a sales receipt for amount of sale to document. No resolution needed.
- Liz Strader is new City of Meridian city council representative liaison. All introductions made.

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- MRFPD Legal Counsel John Fitzgerald present the signed resolution copy for the FY2025 MRFPD Budget to be placed on document book.
- No old business

New Business:

- Kenny Bowers Retirement Gift(s). Commissioner Howell Updated and provided additional information regarding retirement gift discussed previous in the meeting under the Treasurers Report.
- Commissioner Shannon presented 2025 MRFPD Monthly meeting dates. Second Monday of the month projected. To be presented and approved at November monthly meeting.
- Chief Butterfield presented that for the November 11, 2024 will need to be changed as 11/11/24 is Veterans Day and city offices will be closed. Commissioner Ward made motion to move the 11/11/24 meeting to 11/12/24. Seconded by Commissioner Shannon. Motion passed.
- MFD Department Updates from Chief Butterfield:
 - Completed ISRB rating process. MFD moved the rating of a 2 from a 3. Positive impact to commercial properties within the community. The additional fire stations added extremely positive. To enable the department to move up to a #1 rating the Meridian Fire Department would need to add considerable staff. This rating also moves MRFPD from a #4 to a #3.
 - Currently ten (10) vacancies in the Meridian Fire Department with planned academy slated for end of February 2025. 360 current applicants utilizing third-party recruiting firm Public Safety Answers. 220-240 applicants completed the entire multi-layer process. Internal MFD team reviewing all applicants that completed the process to narrow the pool down to around 40-50 finalists to move on to physical assessment then move on to in-person interviews week of November 18, 2024. Expected to make ten (10)

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offers of employment first week of December 2024 to join the academy in February of 2025. Position recruiting for fulfill SAFER Grant position recruitments.

- MFD completed a three-year strategic plan to be presented next meeting.
- Steven Talby is the new Deputy Chief of Prevention starting week of October 21, 2024.
- Promotional testing for drivers, captain, and battalion chief upcoming.
- MRFPD Legal Counsel John Fitzgerald met with City of Meridian Attorney Bill Nary to discuss the ongoing Joint Powers Agreement and historical institutional knowledge of the relationship with City of Meridian and the Meridian Rural Fire Protection District. Fitzgerald and Nary to update the JPA on an going basis planning for the future. The plan is to meet after the first of the year.
- No New Business.

Motion was made by Commissioner Ward and seconded by Commissioner Shannon to adjourn the October 14, 2024 meeting of the Meridian Rural Fire Protection District. Motion approved. The meeting was adjourned at 4:39PM MT.